

## **Director of Family Ministries**

*Come serve a congregation minutes from one of the best beaches in the United States, and just north of St. Petersburg, a vibrant city with an active justice-seeking community! Our congregation has a children's and youth program, a community garden, and actively supports the continued growth of our RE programs, and support for parents.*

### **Summary of Position**

UUC's Director of Family Ministries explores, develops and nurtures a ministry for all types of families through a varied and wide-ranging program. This includes, but is not limited to, worship, study, fellowship, service opportunities and more.

The Director will be an advocate for our families, educating the congregation and community about the forms of twenty-first century family life and providing families with resources for living the Unitarian Universalist faith and their particular spirituality. The Director works to provide family members with opportunities to grow in their relationship to Unitarian Universalism and respond to that relationship faithfully in the church and the wider world.

This is a 28-hour/week position that requires a dependable presence on most Sundays throughout the year, reporting to and working collaboratively with the Minister. The Director participates in worship with the children, including multigenerational worship. The Director is an engaging individual, able to clearly and effectively communicate with children, families and the congregation on an ongoing basis through written and verbal expression.

### **Core Responsibilities**

- Explore and develop family ministry in coordination with the senior minister and the Religious Education Advisory Committee. Develop, administer and champion the Religious Education (RE) budget in cooperation with the Minister and appropriate committees.
- Plan, implement and supervise weekly RE courses including the preparation and delivery of class materials and teaching as needed. Review curriculum from UUA and other sources. Keep abreast of new approaches in Unitarian Universalist Religious Education programs, teaching techniques and resources.
- Recruit, supervise and inspire child-care providers to ensure safe and positive care for all children. Assist in recruiting, and supervise and inspire the Youth Advisor to create a rich program for 13-18 year olds. Recruit, develop/train and provide support for volunteer RE teachers and other volunteers.

### **Core Competencies**

- Mission Ownership: Demonstrates understanding and full support of the mission, vision, values and beliefs of the congregation; can demonstrate those values to others; consistently behaves in a manner congruent with the mission, vision, values and beliefs.

- Encouraging Others: Encourages others to cooperate, participate, provide resources or make decisions, in service to the work at hand; uses verbal and nonverbal skills to communicate respect for others, and to generate energy, passion and commitment to an idea; creates an environment that others want to participate in.
- Hospitality: Generates a sense of hospitality and/or accessibility by his/her very presence; communicates a sense of availability, warmth, openness and approachability; fosters natural connections between members of the congregation and with visitors; supports a culture of welcoming and connection in the life of the congregation.
- Membership Development: Supports the membership process of the congregation with a well-defined articulation of membership and its benefits; actively connects visitors with the life of the congregation in ways that support membership commitment and growth; understands the membership process of the congregation as a system that incorporates hospitality, welcome, orientation, membership and deployment.
- Listening: Engages in thoughtful and attentive listening; listens beneath the surface for real intent that may contradict the spoken message; overcomes personal bias to genuinely hear the ideas and concerns of another; can describe the perspective of another, even when he/she disagrees.
- Creativity and Innovation: Generates new ideas; makes new connections among existing ideas to create fresh approaches; takes acceptable risks in pursuit of innovation; learns from mistakes; has good judgment about which creative ideas and suggestions will work.

### **Physical Requirements and Working Conditions**

- Must be at least 25 years old.
- Must be able to pass background check.
- Must be able to physically work in a classroom environment including lifting 30 lbs.
- Must be able to verbally communicate with the use of a telephone and be clearly understood.
- Must be physically able to utilize a keyboard.
- Must be able to travel as required, and have a valid driver's license.
- Must maintain a current First Aid and CPR certification.
- Must be able to physically traverse the church campus including the use of stairs.

### **To Apply**

Send a cover letter and resume to [frontdesk@uuc.org](mailto:frontdesk@uuc.org), ATTN: Director for Family Ministries